



Joint Headteachers: Ms Danielle Boder-Cohn & Mrs Daniella Spector

Lower Gan

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Upper Gan

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Bushey & District Synagogue
177-189 Sparrows Herne, Bushey, Herts., WD23 1AJ
Admissions - Ms D Boder-Cohn: 020 8386 1515
Registered charity No: 242552
www.busheyganim.org.uk

Outings Policy

Parental permission will always be sought before a child will be taken on an outing of any kind. Parents are required to sign a permission slip before an outing. Any child without a signed permission slip will be unable to go on the outing.

A full risk assessment will be made before any outing and a risk assessment form specifically for outings will be completed.

If necessary a prior visit will be made by a member of the SMT to assess any potential risk at the venue, or getting to the venue.

A member of staff qualified in First Aid will always be present on any outing and a first aid kit will be taken on the outing.

Staff ratios will take into account the nature of the outing but will be a minimum of; Nursery aged children 1 adult to every 3 children, school aged children 1 adult to every 8 children. Extra staff or volunteers will be sought to decrease the adult:child ratio.

Wherever possible, a radio will be taken and we will check in regularly with security.

Revised: November 2011